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Employment LawALERT

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Guardians of legacy: Corporate trustees and the new landscape of retirement benefit regulation

A corporate trustee is a corporate body whose work entails providing trustee services to pension schemes as well as institutions. As such, corporate trustees are responsible for the management and administration of pension schemes. Due to the significant role they play and the need to effectively regulate them, the Cabinet Secretary for National Treasury and Economic Planning issued the Retirement Benefits (Corporate Trustees) Regulations, 2023 (the Regulations).

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Facts

During the early hours of 7 September 2020 Mathebula elected to absent himself from work as he was allegedly unfit for work. At the end of the workday, he informed his employer that his absence was as a result of him being unfit to attend work

On 8 September 2020, Mathebula again informed his employer that he would be unable to attend work due to an undisclosed illness. Mathebula was further absent from work for the remainder of the week and, upon his return, produced a medical certificate for the period of 9 to 11 September 2020, excusing him from work

Unbeknown to Mathebula at the time, his direct line manager had identified him on television, while watching the evening news, as a participant at a political protest rally during his period of absence from work due to his alleged illness. When confronted, Mathebula became defensive and questioned the source of his direct line manager's knowledge of his

whereabouts on 7 and 8 September, however he eventually relented and conceded his participation in the political gathering while on sick leave.

Mathebula's defence was simply that he was indeed ill during the period of his sick leave, notwithstanding his attendance at the political protest. To this end he had produced a medical certificate which his employer had accepted.

Mathebula was called before a disciplinary enquiry on the basis of his dishonest conduct and later dismissed. The decision of the chairperson was referred by Mathebula to the Commission for Conciliation, Mediation and Arbitration (CCMA) on the grounds of an unfair dismissal. It was found by the CCMA that Mathebula's dismissal was substantively unfair.

The Commissioner tasked with the Mathebula matter found that on the evidence of the medical certificate produced it was evident that Mathebula was ill on at least 9 to 11 September 2020.



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Furthermore, as illness is usually progressive it can reasonably be inferred that Mathebula was ill during the two days before his visit to a physician. That Mathebula came forward and admitted that he had indeed attended the protest action on 7 and 8 September and that a medical certificate served as proof of Mathebula's incapacity, led the Commissioner to find that Mathebula's intention was clearly not to mislead his employer. Furthermore, Mathebula argued that he was not required to be bedridden should he wish to make use of his sick leave entitlement.

Labour Court proceedings

The Labour Court rejected the reasoning of the Commissioner and decided to review and set aside the Commissioner's award on the basis that the outcome at the CCMA was not one which a reasonable decision maker would have arrived at.

The Labour Court's reasons were that in all probability Mathebula was not incapacitated due to illness but that he was in fact malingering in order to attend the protest action.

Having been able to clap hands and sing, "it must follow that he would have been able to perform his contractual duties".

The Labour Court took a dim view of Mathebula's reaction when first confronted with the allegation of dishonesty by his line manager.

The court found that he ought to have been upfront with his supervisor once confronted.

A later attempt to explain his suspicions was "feeble and actually further proves his lack of candour".

The Labour Court concluded that Mathebula's dishonesty could be inferred when considering all the surrounding circumstances.

Illness, being a medical condition, can only be empirically and objectively confirmed by a medical expert. Although Mathebula's medical certificate was produced and accepted for the period of 9 to 11 September 2020, no empirical evidence was presented to prove that Mathebula was ill between 7 and 8 September 2020.

The Commissioner's findings in this regard amounted to nothing more than conjecture.

Conclusion

The grave consequence which followed Mathebula's misconduct was as a result of his dishonesty rather than his abuse of his employer's sick leave policy alone. This judgment serves as an important reminder to employees that a sick leave entitlement is not simply there for the taking and that employees are to act with the utmost honesty and integrity in this regard.

Honesty forms the foundation of the employee-employer relationship. Where the true purpose of sick leave is ignored by employees for disingenuous reasons, employees run the risk of disciplinary action.

Mathebula has applied for leave to appeal to the Labour Appeal Court. We will keep you informed of any further developments.

Jean Ewang and Sashin Naidoo



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Guardians of legacy: Corporate trustees and the new landscape of retirement benefit regulation

Employee retirement benefits are a crucial aspect of the employer-employee relationship. Kenyan law recognises the importance of providing financial security to employees after retirement. The primary legislation governing employee retirement benefits is the Retirement Benefits Act, 1997 (the Act), which is a framework that governs the establishment, administration, and regulation of retirement benefits schemes in Kenya.

Under the Act, employers are obligated to contribute to registered retirement benefits schemes on behalf of their employees. Employers, such as parastatals, also have the option of establishing their own retirement benefit schemes for the benefit of their employees.

In the Kenyan market, we have seen the creation of organisations that provide corporate trustee services to retirement schemes. A corporate trustee is a corporate body whose work entails providing trustee services to pension schemes as well as institutions. As such, corporate trustees are responsible for the management and administration of pension schemes. Due to the significant role they play and the need to effectively regulate them, the Cabinet Secretary for National Treasury and Economic Planning issued the Retirement Benefits (Corporate Trustees) Regulations, 2023 (the Regulations). In this article we briefly highlight the roles and

benefits of corporate trustees, and the new requirements imposed by the Regulations. It is important that employers and employees bear these regulations in mind to ensure that any corporate trustee that is recruited to protect their pension monies is qualified and approved.

The role of corporate trustees

Corporate trustees play a pivotal role in the effective management of retirement benefits schemes.

The trustee acts as a fiduciary, obligated to act in the best interests of the scheme's beneficiaries.

The primary responsibilities of a corporate trustee include the following:

 Asset management: This involves managing the investments of the retirement benefits scheme.
 It entails making sound investment decisions to maximize returns while ensuring the security of the funds



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- **Fiduciary duty**: Trustees have a legal obligation to act in the best interests of the scheme beneficiaries. They must exercise diligence, loyalty and prudence in managing the retirement fund. This includes avoiding conflicts of interest and ensuring transparency in their actions.
- Governance: Trustees are responsible for the overall governance of the scheme. They develop policies, rules and procedures that guide the administration of the retirement benefits. Regular communication with scheme members, including providing updates on fund performance and changes, is also part of their responsibilities. Such services are handled better by corporate trustees, which minimises compliance costs and enhances the efficiency of the scheme.

• Benefit payments: When employees retire or reach the age of eligibility, trustees are responsible for processing and disbursing their retirement benefits in accordance with the scheme's rules. This requires careful record keeping and co-ordination with relevant parties. Corporate trustees often have systems in place to aid the process of collecting and holding records of information with regards to scheme members, transactions, and investments.

Benefits of corporate trustees

• Expertise and professionalism:
Corporate trustees are typically experts in managing pension and retirement schemes. They employ people that have experience in investment management, legal compliance and regulatory matters. This ensures that the retirement benefits scheme is managed professionally and in compliance with relevant laws and regulations.

- Impartiality: Corporate trustees act as independent third parties, ensuring impartiality in managing the scheme. This helps build trust among employees, as they perceive the scheme as being managed objectively and in their best interests.
- Reduced conflicts of interest:
 When a third-party trustee
 manages the retirement benefits
 scheme, conflicts of interest are
 minimised. A corporate trustee
 therefore makes decisions solely
 based on the scheme's objectives
 rather than being influenced by
 company interests.
- Risk management: A corporate trustee brings risk management expertise to the table. They can help design investment strategies that align with the risk tolerance of employees while aiming to provide stable returns over the long term.



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New developments in the regulatory landscape

The Regulations outline the registration process for corporate trustees, imparting insights into their responsibilities and qualifications. The Regulations further provide a comprehensive framework that ensures corporate trustees maintain a high standard of professionalism and service delivery.

The Regulations outline the qualification process and how the suitability of a corporate trustee is to be determined. As such, any person seeking to serve as a corporate trustee is required to apply for registration with the Retirement Benefits Authority (the Authority). The application must be accompanied by various documents, including board resolutions, the incorporation certificate, academic qualifications of top management, financial statements, and the memorandum

and articles of association.

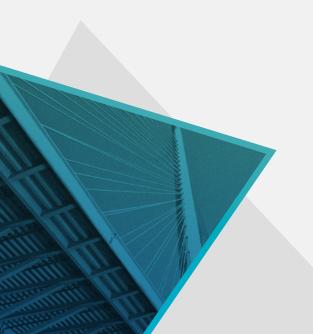
These documents collectively ensure that only entities that fulfil stringent criteria become corporate trustees.

Companies that are already acting as corporate trustees need to be aware of this requirement and comply. The Regulations mandate each corporate trustee that was already in operation on the date of the commencement of the Regulations to comply with its provisions within 12 months to avoid penalties for non-compliance.

The Regulations further introduce specific conditions that a corporate trustee must meet, emphasising aspects such as incorporation under relevant laws; having a minimum capital of KES 10 million; qualified personnel, including having people who are academically and professionally qualified in matters relating to banking, insurance, law,

accounting, actuarial studies, finance, economic or investment of scheme funds; having at least four Kenyan nationals in the board of directors; and having adequate professional, technical and operational capacity. These criteria aim to ensure that corporate trustees possess the necessary foundation to effectively manage trust funds and obligations.

The Regulations entrust corporate trustees with a significant burden of responsibilities, including adhering to trust laws, ensuring confidentiality with regards to all information, documentation and data obtained from a scheme, appointing qualified service providers, managing scheme funds, and prudent investment policy creation. Their duties span financial diligence, administrative precision and regular communication with stakeholders. This therefore engenders a professional approach to trust management, thereby safeguarding beneficiaries' interests.



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A corporate trustee who either breaches conditions attached to the certificate of registration, gives false or misleading information in the course of its business, fails to perform its fiduciary duties, or becomes insolvent or goes into liquidation, may be suspended by the Authority. Where the default is incapable of remedy or the corporate trustee fails to undertake remedial action within a specified period, then the Authority shall give such a corporate trustee at least 28 days to make representations as to why it should not be deregistered.

Conclusion

In conclusion, corporate trustees are indispensable for effective employee retirement benefits management. The recent regulatory advancements exemplified by the Regulations further underscore the significance of competence and accountability in the corporate trustee domain. As guardians of legacy, corporate trustees play a pivotal role in orchestrating the legacy's trajectory, upholding the trust's vision and ensuring the beneficiaries' enduring prosperity.

Njeri Wagacha, Rizichi Kashero-Ondego and Billy Oloo



Cliffe Dekker Hofmeyr

2023 RESULTS

Chambers Global 2014 - 2023 ranked our Employment Law practice in Band 2: Employment.

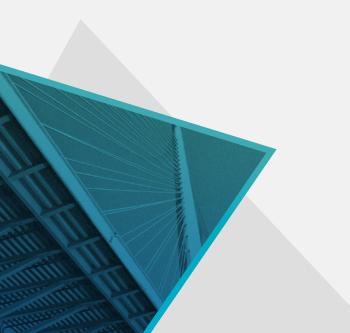
> Aadil Patel ranked by Chambers Global 2015 - 2023 in Band 2: Employment.

> Fiona Leppan ranked by Chambers Global 2018 - 2023 in Band 2: Employment.

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> Hugo Pienaar ranked by Chambers Global 2014 - 2023 in Band 2: Employment.

> Gillian Lumb ranked by Chambers Global 2020 - 2023 in Band 3: Employment.



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BBBEE STATUS: LEVEL ONE CONTRIBUTOR

Our BBBEE verification is one of several components of our transformation strategy and we continue to seek ways of improving it in a meaningful manner.

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